



CALIFORNIA CENTER
ON TEACHING CAREERS

Tulare County
Office of Education

Tim A. Hire, County Superintendent of Schools

THE WHAT, WHY, WHO, AND HOW OF CREDENTIAL TRACKER

*A Tool Kit for **PIP** Teacher Candidates*





WHAT?

A tool for monitoring compliance with the California Commission on Teacher Credentialing (CTC), District and Program requirements and capacity building via documenting, communicating, planning, pacing, coaching and supporting Provisional Internship Permit (PIP) teachers through their work and the work of their support team.

WHY?

- Teacher Shortage **(CTC Teacher Supply Report)**
- Benefits of an Non-Traditional Pathway to Teaching **<https://californiateach.org/candidate/pathways>**
- Benefits of Capacity Building **(Teaching Experience)**
- Timing: The *PIP* will be ***issued for one year. It is not renewable.*** PIP permit holders have one calendar year to complete all CTC requirements to be intern credential-ready. Closely monitoring and planning is critical! **(PIPs)**
 - » Supports: The **Credential Tracker** allows all members of your support team to access your ***individual support plan*** which you and the district develop based on identification of your individual needs **(PIP Personalized Plan)**
- Serves as a communication tool between you, district, members of your district support team, and teacher preparation program support provider **(Sample Database), (Candidate Credential Tracker - Step 4)**
- Quick connection to credential programs, virtual and traditional job fairs and other teacher-related activities.



WHO?

- YOU (PIP permit holder)
- District human resources
- District support team (i.e. credential analyst, principal and/or direct supervisor, program mentor, academic coaches)
- Teacher preparation program support provider


HOW?

Step 1: Connect: Join the Center

- » Go to: **CaliforniaTeach.org**
- » **Sign Up** as a *Teacher Candidate*

Step 2: Download the **CCTC Credential Tracker** application from the Apple iTunes Store or Google Play

Step 3: Enter all requested **Credential Goal Information** on the **Credential Tracker**

Step 4: Share  : Email an invitation to each member of your district support team (as identified by the district) and your teacher preparation program support provider to view and monitor your Candidate Tracker.



Step 5: Regularly access your Credential Tracker account via your smartphone, or computer by logging into your account at **CaliforniaTeach.org**.

- » Monitor the status of requirement completion.
- » Update your credential goal information
- » Monitor your status/progress on your PIP Personalized Plan (**PIP Personalized Plan**)
- » Check the status of your PIP Steps to be Intern Credential Ready with District to Meet CCTC, district and teacher preparation program support program requirements (**PIP Steps to be Intern Credential Ready**)
- » Identify gaps/needs and create an Action Plan (**Action Plan for PIPs/STSPs**)
- » Record supports and coaching (record specific supports and logs of support from mentor teacher, direct supervisor, and other district staff (**Tools: Support Notes, District PIP Personalized Plan**))

Step 6: Review your Credential Tracker account with your district, direct supervisor, mentor, and support provider at least three (3) times during your PIP assignment.

To learn more, visit
CaliforniaTeach.org



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